



verroo

Quick-Start Guide

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Getting Started with Verroo

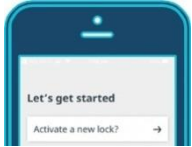
1. Download and install the Verroo app on your phone.



Search Apple App Store for “Verroo” app.
Google Play Store Android version coming soon.

Setting Up Lock

1. Follow prompts. Allow notifications, read welcome screen and term and conditions.
2. Activate new lock



3. Enter your name and your mobile phone number.
4. Enter the lock name and a description. (ie Front Door-Home)
5. Check that your phone's bluetooth is turned on.
6. Locate QR code displayed on the back of the lock and allow app to use your camera to link this lock to your phone.

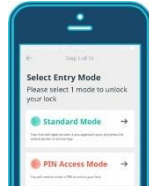


This is a sample only

7. Keep lock within 1 metre of your phone.
8. Set the duration period. This identifies how long you want your door to stay unlocked. These settings can be adjusted later.
9. Success, as you are the first installer you are now registered as one of two possible owners which has total control of the lock.

You can now create and delete eKey's, set a time period to allow a user access (ie. 01/01/2019 at 10am until 03/05/2019 at 5.50pm) and set time restrictions for certain users (ie. the cleaner is allowed entry every Monday between 10am until 2pm)

10. Select the type of mode you want to use to unlock your door. Standard, by pressing the unlock button or Pin, by pressing the unlock button and then entering your pin number.



11. If you select Pin mode you will be prompted to setup your pin code. The Pin Options allows you to select a 4 or 6 pin code.



12. “Keep Unlocked” feature allows you the opportunity to keep the door left open until you press the keep unlocked button again to relock it.



Create an eKey for a New User

1. Open Verroo app on your phone.
2. Blue highlighted items means you are in range of the lock and is available to connect. If it is grey, then the lock is not in range or someone else is already connected.
3. You do not need to be connected to the lock to be able to create a new eKey.
4. Select the lock you wish to create a new eKey for and select the Users button.
5. Select New eKey (+)
6. Follow prompts. Select from your contacts or manually input name and mobile number.
7. You can also edit the user's name if you like.



8. User permissions determine what rights you want to give the user. Normal - Is where you want the user to have the ability to open the door only. Admin - Is where you give this user the ability to open the door, create and delete eKeys but not



- be able to delete an owner. Owner - Has full control of the lock, including deleting another owner. There can be only two owners at any one time.
9. Confirm your selection and send eKey to user.
 10. Verroo will now send you to your Messenger application with an encrypted image of the eKey you have just created, as well as instructions for the user on “How to register the eKey”. Make sure you press the send button on the bottom of the message. You will then receive a message to indicate the eKey has been sent.

